



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	PRATAP BAHADUR POST GRADUATE COLLEGE
• Name of the Head of the institution	Dr. Brij Bhanu Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	05342244122
• Mobile no	9721813606
• Registered e-mail	pbpgcollege@rediffmail.com
• Alternate e-mail	iqacpbpgcollege@gmail.com
• Address	Pratap Bahadur Post Graduate College, Pratapgarh City, Pratapgarh (U.P.)
• City/Town	Pratapgarh city
• State/UT	Uttar pradesh
• Pin Code	230002
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Prof. Rajendra Singh (Rajju Bhaiya) Univerisity Prayagraj				
• Name of the IQAC Coordinator	Dr. Brahmanand Pratap Singh				
• Phone No.	05342244122				
• Alternate phone No.	7618848445				
• Mobile	7618848445				
• IQAC e-mail address	pbpgcollege@rediffmail.com				
• Alternate Email address	brahmanand7@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.pbpgcollege.org/doc/a407727b12fee0cedd617342ba2efa51221350411.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://pbpgcollege.org/academic_calendar.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.40	2011	16/09/2011	15/09/2016
Cycle 2	B++	2.79	2017	22/02/2017	22/02/2022
6.Date of Establishment of IQAC			20/09/2011		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1. Submission of AQAR session 2018-19 to the NAAC on dt 23.03.2021.</p> <p>2. Promotion of two faculties is recommended by IQAC after examining their papers, documents & evidence attachments.</p> <p>3. IQAC suggests to avail permanent affiliation for the courses running under temporary affiliation. IQAC proposed to start P.G. in Botany & induction of commerce faculty, B.Com from the session 2021-22. Permanent affiliation is availed for P.G. in Ancient History, Hindi & Sociology & Maths.</p> <p>4. IQAC suggests for seminars to be conducted to popularise the requirement of water conservation. Themes of water conservation are highlighted.</p> <p>5. IQAC plays role in conduction of online classes and urges the faculties to join online seminars as many as they can.</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Periodic meeting	AQAR- 2019-20 submission, AQAR 2020-21 in progress.
Program addition & getting temporary affiliations renewed as permanent	Formalities under way for including B.Com in course bouquet . Formalities are complied for permanent affiliation in subjects : Ancient History, Hindi, Sociology & Math.
Environment protection	Decreasing the use of paper, avoiding the use of plastic and polythene, encouraging the use of re-useable eco- friendly products, tree plantation, clean and green campus
Fulfilling social responsibility and organizing welfare programmes for students	Organization of community services in the field, blood donation camp, clothes donating camp, eye care camp, competitions etc. - done in association NSS, cultural committee etc., regular/ periodic sanitization of college campus
Skill development	Career guidance and skill development, Workshop on personality development, Motivating students by IQAC to participate in various events
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Manager	16/09/2020
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
2020	29/04/2020
Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	10
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	993
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	876
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	959
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	46

File Description	Documents
Data Template	View File
3.2	0
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	18032197.64
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	37
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Pratap Bahadur Post Graduate College is affiliated to Prof. Rajendra Singh (Rajju Bhaiya) University, Prayagraj, Uttar Pradesh. The curriculum/syllabus prescribed by the university is followed by the institute. A good number of teachers of our college are members of Board of Studies and have contributed in the preparation of the syllabus. The syllabus is available on the college website and the departments also provide syllabus to the students. Time-table and teaching plan is prepared every year and curriculum delivery is done accordingly. IQAC guides and suggests departmental activities as per the course suitability and requirement. Some certificate courses are also available which contribute in enhancing the knowledge sphere of the students. Faculty members use visualizers, PPT., and educational CD's in smart class room to make the subject clear and interesting to the students.</p>	

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Upload File

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NA

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

Nil

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

276

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Various programme have been conducting each year by women advisory board NSS & culture council but due to covid-19, offline programmes are suspended. Only online awareness program related to Covid-19 are conducted through face-book social media and masks are made and distributed by NSS and fashion designing department.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

B. Any 3 of the above

Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	Yes
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://pbpgcollege.org/agar_details.php?id=32
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
993	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
1658	

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Support for "Slow learners"- Remedial Classless was organised and faculties have paid extra attention to such learners.

Expert from various fields are invited to the campus for giving career related guidance to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2791	55

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The curriculum for each subject is prescribed by the affiliating University Teaching plans are prepared for annual and semester based on it. The teaching learning process is facilitated through qualified, trained and experienced teaching faculty recruited by higher education commission. A part from class room teaching., the institution meticulously reviews the teaching learning process to ensure the learner-centric environment conducive to quality education. Teachers are encouraged to prepare department time table and a course plan, mentioning the methodologies, structure and

techniques adopted by them. Students are encouraged to do self-study self-evaluation. Make use of Library as well as modern techniques of teaching learning process. The concerned subject faculty then plans for improvements, which are monitored on a regular basis for their effective implementation. The teachers use the white boards for teaching. The teaching is supplemented by presentations and group discussions, PPT, Lab work, personality development classes, students workshops, career counseling, cultural activities, Brain trust and extra classes by teachers. The coordinators of the different faculties look after the overall academic development of the respective faculty. For the optimization and integration of teaching learning process, teachers are encouraged to adopt and embrace ICT enabled teaching methods, use interactive boards, multimedia and e- learning. Students are encouraged to make power point presentations on regular basis in front of the faculty members and other students also provide feedback. In addition, they are encouraged to write assignments and projects. Results of tests, assignment and projects, the success of student in University exams is also discussed and analyzed at regular intervals.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In taking all prerequisite measures of quality assurance and ensuring the holistic approach towards achieving its goals of quality enhancement, the college has meticulously maintained computer lab to facilitate all the online and offline teaching and for other academic support. College has a high speed internet connectivity. All the department have computers with suitable configuration to ensures ICT use in teaching learning process. We have two smart class Room's to ensure effective ICT based deliveries.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

55

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

55

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated to the University. The fundamental responsibility and authority of examination and corresponding evaluation lies centrally with the University itself. The college has been the center of examination annual semester. The teacher also participates in the evaluation of the university examination. Annual examination system for in undergraduate and semester system for PG classes is adapted. The college follows internal assessment system. Assignments are given and class performance is evaluated. Each department conducts internal examination in an academic session in which questions are prepared and evaluated by concerned teachers. Answers are displayed with suggestions.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Assignments are given and class performance is evaluated. Each department conducts internal examination in an academic session in which questions are prepared and evaluated by concerned teachers. Answers are displayed with suggestions for maintaining transparency.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college website, prospectus, magazine and campus state the mission and vision of the college. Each department has its vision statement which is displayed in the respective classroom. In the orientation/foundation class for the first year undergraduate and postgraduate students, broad programme objectives are explained. At the time of admission, admission committee counsels the students about the programme outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes, programme specific outcomes is duly evaluated by the college. One of the methods that our college follows while doing so is by assessing the teaching-learning based on a feedback system in which the final year students of the college are provided with feedback forms to be duly filled up by them providing inputs on teaching-learning drawbacks, limitations constraints and also merits of the department, its faculty members etc. Separate curriculum feedback is also collected from the students, parents, teachers, alumni and employer. Our college has a

grievance redressal cell and mentor-mentee system, where the students can also place their problems at any time while studying. The college deals with students' grievances very deftly by preserving its confidentiality, while at the same time taking concrete steps for resolution. Parent-teacher meetings are organized, whenever required, which is another system through which the college keeps track record of programme outcome achievement. Highlighting merit holders' names on notice-boards and college magazine is a regular practice of our college through which attainment of programme outcomes are measured and checked. The advance and slow learners are identified and accordingly outcome attainment target is set by introducing improvement measures. Organizing class tests and subject-oriented quizzes, classroom discussions, etc. are a part of this improvement strategy. In order to achieve programme outcomes, each department takes foundation classes before starting to teach prescribed course. Overall academic report sent to NAAC through AQAR. There is a reward system in our college, through which students are encouraged to excel in life. In the academic session 2020-21, classes as well as activities were conducted very successfully online as well as offline and that also very efficiently keeping the goals of education in view. In nutshell the outcome of the syllabus in all the subjects in the year 2020-21 was successfully completed online and offline (wherever directed by the University). Psychological balancing of many educational dimensions was done in the departments time to time. Counseling and guidance was also done for the motivation and emotional balance of the students. Students continued to refer their problems to their mentors especially in the unusual pandemic times. Their confusions were removed and problems were solved in their required confidential manner .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

959

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://pbpgcollege.org/aqar_details.php?id=32

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge by facebook webnor, some competition and self weitern party etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

13

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College has four NSS units, and cultural & Women Advisory Committee also. They are actively involved in regular extension activities. Other students also take part in extension activities along with NSS students. Regular special camps are conducted by NSS students along with the registered volunteers. They undertake various activities and awareness programmes in the villages. Shramdan helps the students to develop an idea of dignity of labour and service to humanity. Various activities such as Rally, Poster presentation, Drama, special Lecture, Slogan, Quiz and Speeches are organized by our college throughout the session in order to encourage our girls to participate in various awareness programmes that enable them to be aware towards different social issues relevant to our society. Our College encourages students to take active participation in various government policies and programmes such as covid-19, eye camp Programme and Swachh Bharat mission. Moreover, these programmes are not only conducted to generate awareness theoretically but also help them practically to become responsible citizens of India

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
2	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
2	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The college provides sufficient infrastructure in terms of its Library and its auxiliary offerings. Library include more than fifteen thousand books besides having number of subscribed journals, magazines and newspaper. These are available to the student's and	

teachers. Library is computerized and provides N-List, facilities are provided access to e-journals and books. Computers of the library are available for students use. Department of chemistry and mathematics have book banks, there by deserving students are benefitted. The college has maintained computer lab to facilitate all the online and offline teaching and for other academic support. College has a high speed internet connectivity. All the department have computers with suitable configuration to ensures ICT use in teaching learning process. We have two smart class Room's to ensure effective ICT based deliveries. College has 10 furnished laboratories, ventilated and well lit class rooms, Parking space, paly ground and adjacent ATM. Administrative offices and other office are equipped with computers. CCTV camera system are installed in every nook and corner to enhance safety and security. The whole campus is filled with green lawns and plants and flower pots. New plants of general herbal (medicinal) nature are added every year. There is one high capacity electric generator set to provide nonstop backup supply to the college. Drinking water is supplied through the storage tanks. Separate toilets for boys, girls and staff have been provided. Fire extinguishers have been installed at several points.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc. It has a seprate commttee for cultural Sports Commtte and NSS. The Team of these committe cary on various programme like compitions, gust leecture awarenss speach etc. throug cultural and games calender. Cultural committe try to provided awareness about relevance problem of the country/state/ district/local/ throug its programme. It has hall for orgainging programe. Game & Sports committe try to awareve about fitness and health of individual. It has sport's instruments/ gymnasium hall and two fields.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

18032197.64

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Advisory Board which looks into the matter of maintaining and proper functioning of the library. The issues concerning purchase and up-

gradation of library facilities are decided by this committee. The total collection of the books in the library is approx 18000 as on March 2021. Library provides services to the students, teachers and staff of the college. The reading room is well equipped with Computers having internet facility for both teachers and students. Library also provides Database through N-List

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

363109.00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

157

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

In the last few years the college has upgraded itself by purchasing new laptops, desktops and various other equipment and upgrading the bandwidth of wifi . The college has aVSJ internet connection of (fiber - optic cable) 4mbps speed, Greentech internet connection of (fiber - optic cable) 10mbps speed and Railwire Broadband internet connection of (fiber - optic cable) 50mbps speed. All the departments, labs and offices in the college are connected to the internet. The students of the college also get the opportunity to access the internet during their free time. The entire campus of the college is also covered with CCTV cameras. Every year numerous students are trained in computer skills. The college in collaboration with J.J. Infotech computer consultancy makes these students computer savvy. The students also get a separate certificate for the certificate course of computer. They use the system during their free time apart from their scheduled classes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

37

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
17940572.64	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
Well furnished classrooms with proper seating arrangements, light and ventilation facility and CCTV cameras are there in the college for the students and teachers to enhance the teaching learning process. Classrooms are assigned to the various subjects as per the time-table and the information about it is displayed on notice board. Well equipped laboratory with proper safety measures and waste disposal mechanism are available for the benefit of the students. A rich library with wide variety of books and N-List facility is available for the students and teachers. Library committee has been constituted to keep this valuable service updated. Books, journals and newspapers are purchased as per the requirements. Some departments have departmental library from where students and faculty members can obtain the available books. There	

is also a reading room near the library where the students can sit and obtain books for reading during their free time. Our college has a big ground for sports purpose. The sports equipments are inspected periodically by the Sports Committee to ensure that these remain in good condition. Apart from organizing annual sports meet, our college also host inter-collegiate games for the indicated categories as per the university sports calendar. There is also sufficient open space in the college where outdoor programmes can be organized. The college has well organized office rooms, computer rooms, meeting hall girls common room etc. for smooth functioning of college activities. Conveyance facility for girls is also available in our college. Students are entitled to avail the facilities available in the college after taking admission based on eligibility criteria. The classrooms, sports ground etc. are used occasionally by district administration. There is proper sanitation facility both for boys and girls in our college. There is also cycle stand for the benefit of the students. The classrooms and offices are properly numbered to ensure easy access by the students and faculty members. Generator, proper drinking water facility, health care facility etc. are there in the college. The college has a purchase committee as well as a maintenance committee which looks after the purchase process and makes purchase of the equipments and other facilities as per the requirements. All purchases are made by calling quotation from the bidders. Quotations received are opened in the purchase committee meeting and the bidder who ensures timely supply of the products or installation of the facility with the required specification and also with lowest price proposition is invited. Record of all purchases are maintained by the Accountant. Proper attention is paid to keep the college campus clean and green .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1652

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1652

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

594

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There are various committees and csll to carry on co-curricular/ extra curricular activities in the campus like Game and NSS, Women Advisory Board, Cultural Committee etc. Under these

committee/cell/boards, various programmes are done either in virtual mode or offline such as - environment awareness programme, gender sensitization, to beat COVID -19 pandemic, Population Control, Yoga Training Camp, NSS camp, Annual sports, Clean and green, road security, Awareness about agnishaman, Negative effects of mobile and wifi radiations, self defence, long race etc. as on various day (World Environment Day, World population day, Hindi divas, Yoga Day etc. through essay, poster, speech competitions, self poetry, guest lecture, speeches etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

407

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

No

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

Inculcation of social enlightenment through imparting high quality education to make a strong Backbone of rural youth

Mission

- To raise the level of education of the students belonging to lower and middle sections of the society as well as minority class.
- The realization and achievement of their goals.
- To make the students independent and self reliant.
- To undertake future courses and training programme in order to enable the students economically independent.
- To provide quality education at affordable price, so that the requirement of the community can be met.
- To develop a new breed of conscientious and educated Work-Force, able to shoulder their responsibilities and meet their commitments, independent of external support.
- To foster a sense of discipline and teamwork so that each student is morally and ethically responsible for the well being of the community at large.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Pratap Bahadur Post Graduate College adheres to the philosophy of decentralization. The management along with principal encourage the practice of decentralization in most of the activities of the college. Going by the principle of democracy and participative work culture, the college strictly believes in work division and active participation of all stake holders in the management of the college. Decentralization of powers contributes to smooth and hassle free working of the college. Two practices of decentralization and participative management are as under - 1. Decentralization in teaching process :- This is one area where decentralization is practiced for smooth functioning of the college. There are a number of departments for the various courses and each department has been given an internally designated head of the department who looks after the activities of the department. Each department holds separate meetings and decides its work plan, resources needed, activities like departmental seminars, class tests, quiz, brain trust test, etc. Each department prepares its own time-table based on college time-table and allots papers to its members by mutual consent. The syllabus prescribed by the university is followed by the faculty members. Conduction of extra classes, as and when required, is also finalized by mutual consent. Class representatives are selected by the departments from the classes and their valuable cooperation is welcomed. Inter-departmental cooperation is also encouraged. Faculty of one department participates in the activities of other department also. The departments also take advice from the IQAC for improving its performance. 2. Decentralization in college activities:- Decentralization principle is followed in other activities of the college also. Separate committees consisting faculty members and non teaching staff have been formed for the smooth functioning of the college. There are large number committees like the Administrative Committee, Admission Committee, Sports Committee, Cultural Committee, Women Advisory Committee, Discipline committee, Library Committee etc. at the college level who look after the activities of the college. These committees hold their meetings, decide their work plan and take care of their respective areas. Committees are formed with an idea of blend of senior and

junior members. Student representation is also encouraged in some committees. This ensures combination of expertise and new ideas. The detailed list of committee for the session 2020-2021 is uploaded on the college website. Proctorial board looks for the maintenance of discipline & other genuine issues, complaints that arise. It has two sub-committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Curriculum Development : College is affiliated to Prof. Rajendra Singh (Rajju Bhaiya) University Prayagraj. College is bound to follow the curriculum developed and prescribed by the university. It has least scope for any change in the curriculum.

2. Human Resource Management : College has a working capital of 25 permanent and more than 21 Self Finance Teachers assisted by 25 non-teaching staff. In order to improve the quality of teaching, regular lecturers are prompted to attend Induction/RC or Short term courses. Teachers are also allowed to attend orientation programmes, refresher courses and short term courses Organized by Human resources development center's (HRDCs) to update their knowledge in their respective fields. Partial feedback system is functional for quality control. Every year part time teachers are appointed to meet out the academic requirements of the increased seats and workload in several departments. Non-teaching staff is also employed on contractual basis to meet the requirements of the offices and the departments. The college has evolved Self-Appraisal System format to calibrate the performance of the faculty in all areas like teaching research, extension programmers activity details. At the end of the academic year every teacher has to submit an Academic Performance Indicator (API) form prepared on the lines of the UGC regulations. In the format the teacher presents his/her self-evaluation of the academic, curricular and extra-curricular work done during that year. It also requires the teacher to mention details about the paper presented by them at conferences, seminars, Refresher Courses and Orientation Programmers attended. The form filled in by each teacher is evaluated by IQAC it analyses whether the duties are performed by the teacher with respect to lectures allotted as per

the teachers planned lecture schedules. Guest lectures are taken Welfare of the Human Resources is up held with- 1- Sabbaticals for research work like Ph.D for attending conferences and seminars. 2- Fee concession for their wards studying in the campus school or college. 3- Cultural and sports facilities and programmers are conducted to keep the functionaries elegant and keep the atmosphere vibrant.

3. Admission of Students : Admission of fresh student as well as to higher classes are carried out as per the policies and procedures presented by the affiliating university, Prof Rajendra Singh (Rajju Bhaiya) Prayagraj. We follow a very simple and transparent admission procedure where the eligible students are admitted to the courses. The applying student have to follow the procedure and submit their applications within the due time frame. The admission committee asks the student to follow a screening procedure where in the students also get counseling and guidance. The eligible student are admitted on merit basis and other opted criterions. Thus the student strength approaches near to sanctioned level. From this session we have introduced online fee submission system. We expect to facilitate students in a better way.

4. Library, ICT and Physical Infrastructure / Instrumentation : The college provides sufficient infrastructure in terms of its Library and its auxiliary offerings. Library include more than fifteen thousand books besides having number of subscribed journals, magazines and newspaper. These are available to the student's and teachers. Library is computerized and provides N-List, facilities are provided access to ejournals and books. Computers of the library are available for students use. Department of chemistry and mathematics have book banks, there by deserving students are benefitted. The college has maintained computer lab to facilitate all the online and offline teaching and for other academic support. College has a high speed internet connectivity. All the department have computers with suitable configuration to ensures ICT use in teaching learning process. We have two smart class Room's to ensure effective ICT based deliveries. College has 10 furnished laboratories, ventilated and well lit class rooms, Parking space, play ground and adjacent ATM. Administrative offices and other office are equipped with computers. CCTV camera system are installed in every nook and corner to enhance safety and security. The whole campus is filled with green lawns and plants and flower pots. New plants of general herbal (medicinal) nature are added every year. There is one high capacity electric generator set to provide nonstop backup supply to the college. Drinking water is supplied through the storage tanks. Separate toilets for boys, girls and staff have been

provided. Fire extinguishers have been installed at several points. College Bus plies for the students.

5. Research and Development : College has broader undergraduate footing besides post-graduate course affiliation in some of Arts and Science subjects. Number of faculties hold Doctorates and are engaged in researches. Faculties are invited by outside institutes to deliver lecture or to present papers. College provides support for research related requirements.

6. Examination and Evaluation : The college is affiliated to the University. The fundamental responsibility and authority of examination and corresponding evaluation lies centrally with the University itself. The college has been the center of examination annual semester. The teacher also participates in the evaluation of the university examination. Annual examination system for in undergraduate and semester system for PG classes is adapted. The college follows internal assessment system. Assignments are given and class performance is evaluated. Each department conducts internal examination in an academic session in which questions are prepared and evaluated by concerned teachers Answers are displayed with suggestions.

7. Teaching and Learning : The curriculum for each subject is prescribed by the affiliating University Teaching plans are prepared for annual and semester based on it. The teaching learning process is facilitated through qualified, trained and experienced teaching faculty recruited by higher education commission. A part from class room teaching. Students are encouraged to do self-study self-evaluation. Make use of Library as well as modern techniques of teaching learning process. Results of tests, assignment and projects, the success of student in University exams is also discussed and analyzed at regular intervals. The concerned subject faculty then plans for improvements, which are monitored on a regular basis for their effective implementation. 1-The teachers use the white boards for teaching. The teaching is supplemented by presentations and group discussions, PPT, Lab work, personality development classes, students workshops, career counseling, cultural activates, Brain trust and extra classes by teachers.

8. College was voluntarily given to the distt. administration to be used as quarantine centre during Covid-19 impact period.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. **Planning and Development** : Many of the development activities are planned and mooted by the college IQAC. The college has its own information system. Various departments of the college prepare their semester plans. In addition other functional sections like library, accounts and regular record keeping over work as per the guidelines institutional directions. The departments take approval of the respective committees if formed and for their activities from the principal.

2. **Administration** : A number of activities have been brought under the surveillance scope of e-governance and the process is still continuing. Student records are covered under the system. University communication and various functions like e-mail, using university portals for information and data exchange has been adapted already with improvements every year. The record keeping of attendance of the staff is digital too and is processed electronically. Most of the data regarding Accounts and Administration work is stored retrieved electronically. Urgent messages are flashed through bulk SMS Whatsapp etc.

3. **Finance and Accounts** : The Finance and Accounts department keeps its records besides archiving in the electronic form in the computers. All the payments and receipts, salary processing etc, are processed and recorded through computer software. The college portal has the facility to receive student fee directly on-line.

4. **Student Admission and Support** : The student admission system for the last few year has been computerized. Students pay their fee online and get admissions. Admission committee scrutinizes the record of eligibilities and counsellers for opting them the electives/ subjects. There is a system of sending mass messages through SMS to student for information. A number of information regarding student and their concerns is made available on the college website students

can also make use of college e-mail for communication additionally.

5. Examination : The University Prof. Rajendra Singh (Rajju Bhaiya) Prayagraj conducts the semester and annual Examination. The details of the enrolled students sent to the University On-line. The University issues the admit cards, date sheets, exam notices, exam results all on-line. Apart from this, the list of students with roll number, examination plans date wise are sent to the college by the university on line. The practical marks, awards are uploaded to the University portal directly by the college The result and marks sheets etc. are also available to students online.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching Staf

Group insurance scheme is adopted for the staff

Loan facility is available through staff co-operation society.

Teachers are sent to attend conferences & seminars and the expenses are borne by the institution.

Staff-tour and dinner is sponsored by the management every year.

Fee concession for staff wards.

Inter-com facility is available in the institution.

Free Gym and medical facilities available for health care.

Non teaching Staf

Group insurance scheme is adopted for the staff

Loan facility is available through staff co-operation society.

Staff-tour and dinner is sponsored by the management every year.

Fee concession for staff wards.

Inter-com facility is available in the institution.

Free Gym and medical facilities available.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal system of teaching staff is under the guidelines of NAAC. All teachers fill SelfAssessment Proforma every year. Copy of the Appraisal form is maintained as record. The annual report of AQAR is sent to the NAAC in the provided format. The teachers also maintain their records of teaching, examination, college work, research and projects. The IQAC collects selfappraisal forms from full time self-finance teachers also. After reviewing the performance of all teachers, IQAC suggests them about various quality upgradation steps. The proforma used for selfassessment of permanent and self-finance teachers is given in the additional information. Their promotion is done on the basis of their performance and professional development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial Audit is done to ascertain the accuracy of Available financial statements. Internal financial audit is done regularly . Principle with staff audits the income and expenditure of the institution prima-facie. College Budget, Balance sheet and other items related to finance of the institution are kept under vigil

carefully. External financial audit is also done by the govt. local auditor at the end of the each year to ensure that all books of accounts are maintained in a fair manner there is no misrepresentation or fraud in the books of accounts. Points of objection are recorded by govt. auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

It goes through various processes involving the Principal who is the Chief Disbursing Officer, the OS, the Finance Committee, the Purchase Committee and the college office- before it is finally disbursed to the concerned person or the respective department(s). Funds received from fee and management, is used for providing scholarship to students and running of self-finance courses. Strategies for mobilization and procedures of funds: The college has different strategies for Teachers, Students and Non-Teaching Staff.

1. On Infrastructure

2. On Administration.

3. N- List, Books and Journal

4. ICT for teaching & Learning.
5. Raja Ajeet Pratap Singh Smarak fund for Student Scholarship
6. Fee refund facilities for poor background students.
7. Free skill Development Program.
8. Computer Lab and Computer training program, Internet facilities.
9. Salary for self-financing Staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. IQAC has contributed significantly to institutionalize the quality assurance strategies and processes. IQAC has also taken a number of quality assurance initiatives which include submission of AQAR every year.
2. IQAC has contributed significantly to the making of Eco friendly campus through initiation of Nature Club in college, tree plantation programmes etc.
3. IQAC has contributed significantly to introduction of Online Fee submission system for the college students.
4. IQAC has contributed significantly towards the promotion of various competitions on the different topics/themes like water pollution, water conservation etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Environment protection : Decreasing the use of paper, avoiding the use of plastic and polythene, encouraging the use of re-useable ecofriendly products, tree plantation, clean and green campus.
2. Gender sensitization : Women advisory committee formed, awareness programmes and competitions organized
3. Co-curricular activities for overall development of the students: Departmental Seminars and study tours by some departments, awareness programmes and competitions organized.
4. Financial (external) audit, meetings with staff members to formulate plan of action : Financial audit by CA, local audit, meetings done and action plan followed.
5. Fulfilling social responsibility and organizing welfare programmes for students : Organization of community services in the field, blood donation camp, clothes donating camp, eye care camp, competitions etc. - done in association NSS, cultural committee etc., regular/ periodic sanitization of college campus.
6. Entrepreneurship and skill development : Career guidance and skill development, Workshop on personality development, Motivating students by IQAC to participate in various events.
7. Infrastructure development and introduction of new courses for enrichment of students : Infrastructure development done as per the need, Planning of construction of new classrooms, washrooms etc. as per the need, Workshops, conferences and other activities organized, Initiation of the process for getting new courses.
8. Regular meetings of IQAC for quality : Successful submission of AQAR , enhancement and AQAR submission Meetings of IQAC members with Principal, faculty members and nonteaching staff for quality enhancement, various committees formed

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

To maintain Institutional Values and cary on Social Responsibilities , poster compition are conducted and yoga training came on women empowerment at internation women day are alos conducted. Women advisory committee and Poctoral board are runing in the college. To enhance the skill of creativity for generating self employment, Fashion Designing course are running under the scheme of UGC add on courses in the campus.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For solid waste management, proper dustbins are kept in various places in the campus as well as outside of the campus. Except this, Proper measures for garbage disposal, compost pit are also made from outside the campus. Some solid waste like old registers, rough papers etc and e waste are provided to Nagar Nigam through proper channels like Kabadi (private) or garbage Van (public).

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore

D. Any 1 of the above

well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Proctoral Board, Complaint and Redressal Cell, Anti Raging Committee maintains discipline in the campus during the running period of the session. This team also audit at random to maintain harmony in the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

NSS Wing observed National Constitution Day or Samvidhaan Divas on 26.11.2020. This day is celebrated to commemorate the adoption of the Constitution of India. On this occasion a pledge was the NSS Wing organised in the campus. The event had participation of volunteers and teachers too. The NSS wing also took National Constitution Day Pledge.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of National and international commemorative days, events and festivals 2020-21 are-

Hindi Diwas 14/09/2020

National Constitution Day 26/11/2020

National Voters Day 25/01/2021

Republic Day 26/01/2021

World Tobacco Restricted Day 31/05/2021

World Environment Day 05/06/2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. No cash is collected, fees challan is generated and receipts are provided for every payment.

2. ICT assisted teaching learning.

3. A good support for sports, extra curricular activities and co-curricular activities is given to the students through various committees of the college.

4. All aspects of education focuses on the core value of national development.

5. College has its own predefined Vission Mission. Management and staff strive to achieve the goals set for the overall development of the college and stakeholders.

6. Decentralization of functions is adopted. Separate structures exist to discharge specified functions. Management believes in democratic and participative pattern of decision making. Principal is the hinge of all institutional administration framework and the key functionary to augment all the undertakings. Relevant issues are thoroughly discussed among faculties and justifiable decisions are taken. Curriculum delivery by regular classes is the backbone of our overall output. Classes are the first foremost priority among ennumerous other works.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college has about 2799 students in its roll list, and about 70 percent student belong to rural areas. The total fee structure is the lowest as compared to other colleges in vicinity also in the distt. Pratapgarh. In addition, there are two hostels with 100 percent occupancy at a very low fee. The vision of this Institution is to achieve excellence in education and to use education as a tool for the betterment of society and efforts are being made to achieve the upliftment of the stake holders and the society.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1-Installation of solar panel system to run office work exclusively on it.

2- Addition of new program/course: B.Com and M.Sc, Botany.

3-To develop centre for Environmental and Sustainable Technologies.

4-Continuation of certificate course on spoken English workshop on Personality Development.

5- Improvement and expansion of ICT infrastructure in the college.